

BLACKLEDGE FURNITURE

SALES & GENERAL EMPLOYMENT APPLICATION

I would like to work _____ Full Time _____ Part Time Approximate Hours Available _____

Name _____ Date of Birth _____ Over 25

Address _____ City _____

Phone _____ Do you have voice mail? _____

E-mail _____ Are you a US Citizen? _____

PRIOR EMPLOYMENT HISTORY:

Your Last Employer _____ Ph. _____

Duties? _____

Date Started _____ Date Ended _____

Reason for Leaving? _____

What did you like most about the job? _____

What did you dislike about the job? _____

Contact (name) _____

(address) _____

OTHER PRIOR EMPLOYMENT:

Employer _____ Ph. _____

Duties? _____

Date Started? _____ Date Ended? _____

Reason for Leaving? _____

What did you like most about the job? _____

What did you dislike about the job? _____

Contact (name) _____

(address) _____

Have you been security bonded in a prior Job? _____ Are you bondable? _____

Typing speed? _____ Do you smoke? _____ Any Color Blindness? _____

Can you work most Saturdays? _____ Can you work most Sundays? (12:00-5:00)? _____

Computer experience? _____

If applying for a sales position, what has been your average monthly level of sales been in prior positions?

\$ _____ per month

CONTINUED ON REVERSE SIDE

FOR OFFICE USE ONLY (Rank 10 high – 1 low)

Int. Date _____ By _____ Reference Checks _____ Agency Checks _____

Drivers License No. _____ State _____ Restrictions? _____

How many traffic citations (other than parking) have you had in the last five years? _____

Please list dates & details _____

Have you been involved in any traffic accidents in the last five years? _____

If yes, explain: _____

*We check driving records against the state DMV records. For delivery staff the ability to meet our insurance company's approval standards is an important part of our job requirements. If you have had violations which are not listed above and can not meet our insurance company standards for drivers, your wage level will may be reduced to the current minimum wage, regardless of prior wage offers or salary levels.

OTHER:

Have you done any woodworking? _____ If yes, explain: _____

Have you built or repaired furniture? _____ If yes, explain: _____

Have you done upholstery work? _____

How well do you solve problems? _____ Excellent _____ Good _____ Average _____ Fair _____ Poor

How well do you communicate with supervisors when you encounter a problem? _____

PERSONAL:

What was the last year of schooling you completed? _____ GPA _____ Major _____

What are your long term career interests? _____

How long have you lived in the Corvallis-Albany area? _____

Military Service? _____

What are your hobbies? _____

Why do you think you would like working for us? _____

How did you hear about our employment opportunity?

___ Just came in to inquire _____ Oregon State Employment Department Referral

___ Corvallis Gazette Times Newspaper Ad _____ Albany Democrat Herald Newspaper Ad

Other _____

Based on your skills and prior experience, what level of earnings would you expect to earn per hour? \$_____

IMPORTANT NOTICE

I authorize and request Blackledge Furniture or their agents, or insurers, to contact my previous employers for information about my job performance, and authorize other reporting agencies including Division of Motor Vehicles, credit reporting agencies, Education institutions and Law Enforcement agencies to provide information they may have about me to Blackledge Furniture. If selected as a finalist or hired for a position, I agree to undergo a physical examination including a drug abuse screening at Blackledge Furniture's expense and authorize release of my medical history by any physicians who have treated me in the past five years. I certify that the information given on this application is true, and I agree that if information I have listed is later found to be untrue, I may be terminated for cause. Blackledge Furniture is an Equal Opportunity Employer.

(signature)

(date)